



UNIVERSITÀ DEGLI STUDI
DI MODENA E REGGIO EMILIA

Università degli Studi di Modena e Reggio Emilia
Italia

GUIDE FOR INCOMING STUDENTS

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Brief History of the University

<http://www.international.unimore.it/History.html>

Modena and Reggio Emilia at a glance

<http://www.international.unimore.it/Glance.html>

Degree Structure

<http://www.international.unimore.it/degreestructure.html>

Locations

UNIMORE is spread over the two cities of Modena and Reggio Emilia and has a polycentric campus structure.

It counts 12 Faculties: 8 are in Modena and 4 in Reggio Emilia.

An interactive web page shows you the location of the university's structures and facilities on local maps. See here <http://www.unimore.it/mappe/>

Faculties located in Modena

Arts and Humanities
Biosciences and Biotechnologies
Business and Economics
Law
Medicine
Mathematical, Physical and
Natural Sciences
Engineering
Pharmacy

Faculties located in Reggio Emilia

Agriculture
Communication Sciences
Education Sciences
Engineering RE

Classes starting - ending periods and courses

Most of the Faculties of the University of Modena and Reggio Emilia have adopted the semesters system:

1st semester from the end of September/ October 1st to January 31st
2nd semester from the end of February to the end of June.

Lectures take place from Monday to Saturday, both in the morning and in the afternoon. Lectures are normally taken in Italian language.

The list of the courses is available on the web site:

http://www.esse3.casa.unimore.it/ListaFacolta.do;jsessionid=7EEA325598E0F086AD425F8579BCA AFB.jvm_unimore5

Faculties, Academic calendar and vacations

Faculties located in Modena

Arts and Humanities <http://www.lettere.unimore.it/>– Largo S. Eufemia 19

First semester: October – December

Second semester: February -May

Law <http://www.giurisprudenza.unimore.it/>– Via San Geminiano 3

First semester: September - December

Second semester: February-May

Business and Economics <http://www.economia.unimore.it/>– Via J. Berengario 51

First semester: September - December

Second semester: February-June

Medicine <http://www.medicina.unimore.it/>– Largo del Pozzo 71

First semester: October – December

Second semester: March -June

Mathematical, Physical and Natural Sciences <http://www.scienze.unimore.it/>– Via G. Campi 183

First semester: September – December

Second semester: March -June

Engineering <http://www.ing.unimore.it/>– Via Vignolese 905

First semester: October – December

January-March

Second semester: April-June

Pharmacy <http://www.farmacia.unimore.it/>– Via G. Campi 183

First semester: September - December

Second semester: February-May

Biosciences and Biotechnologies <http://www.bioscienze-biotecnologie.unimore.it/>– Via G. Campi 183

First semester: October – December

Second semester: March - May

Faculties located in Reggio Emilia

Agriculture <http://www.agraria.unimore.it/>– Via G. Amendola 2 – Padiglione Besta

First semester: October - January

Second semester: February – June

Education Sciences <http://www.formazione.unimore.it/> – Viale Allegrì 9

First semester: September - December

Second semester: February-May

Communication Sciences <http://www.cei.unimore.it/> – Viale Allegrì 9

First semester: September - December

Second semester: February-May

Engineering – <http://www.ingre.unimore.it/>- Via G. Amendola 2 – Padiglione Buccola

First semester: October - December

Second semester: January-March

Vacations

01 January - New Year's Day	March/April Easter	01 November -All Saints' Day	08 December -The Immacolate Conception
06 January –Epiphany	25 April - Public Holiday	24 November -San Prospero-The Saint Patron in Reggio Emilia	25-26 December - Christmas Holiday
31 January - San Geminiano-The Saint Patron in Modena	01 May - Public Holiday		
	02 June - Public Holiday		
	15 August - The Assumption		

Application form

Once you have been selected by your home University and we've received the nominations by your home University, you are able to apply, sending us the following documents:

- the Application form duly filled-in electronically and signed by the student and the home Institution (this form is available at the following link: [Application form and deadlines - a.y. 2010/2011](#)) ;
- two original signed copies of the Learning Agreement (in case the students send only one copy they will receive just a photocopy and the original copy will be kept by the Students Mobility Office.) setting out the programme of studies to be followed, agreed by the student, the home and the host institution;
- one copy of the transcript of records.

Deadlines for sending the documents :

- 1st semester and whole academic year within 25 June 2010

- 2nd semester within 29 October 2010

After the approval of the Learning agreement we will send an e-mail to the students as confirmation of their acceptance.

Only to non EU students we will send the invitation letter after the approval of their learning agreement by our Erasmus Coordinators.

For questions regarding courses and other academic matters contact the Erasmus Coordinator;
for questions regarding the Italian language courses contact the Linguistic Centre;
for other questions contact the Student Mobility Office.

Disabled students Our University fosters disabled incoming students mobility by supplying services such as accommodation and integration in the academic community, transport facilities specifically equipped, living quarters within the university complex, teaching aids (auxiliary computer aids and tutors).

Accommodation

You can indicate your interest directly on the Application form, please be informed that the choice of the University Residence depends on the location of the Faculty you'll attend.

Important notice: the two University Residences have a limited number of beds.

We will give a confirmation of the accommodation to your e-mail address within the end of July. We cannot guarantee previously the availability of an accommodation especially to students who will send the application form over the deadline.

MODENA SITE

Erasmus students who attend Faculties in Modena can stay at the University Residence "Costellazioni", located in Via delle Costellazioni, 170.

It is a bit far from the centre of the town and from the University so you can reach it by bus (number 1-direction Villaggio Zeta- from the railway station and the bus station. You can buy the ticket on board. It costs 1.05€ and it's valid 75 minutes).

If you arrive by car the motorway exit is: Modena Nord.

ACCOMMODATION: double room with bathroom, shower, refrigerator, telephone to receive external calls and change service bed linen each 10 days.

SERVICES: reception; laundry (to be paid); kitchen on the floor; reading and tv room; photocopy and computer room; study rooms. Public telephones are available in the common spaces.

<http://www.unimore.it/en/Studentservices/accommodation.html>

You must bring 2 photos, towels and kitchen accessories; sheets and blankets are supplied.

Prices – € 8,00 per day plus € 200,00 as deposit.

Payments – at the arrival: one month plus the deposit; the following months: bimonthly instalment payments in advance.

CREDIT CARDS ARE ACCEPTED.

The "Residenza Universitaria" is closed from 01 August to 31 August.

Check-in from Monday to Thursday : 9,00 - 13,00 –15,00 - 17,00

Friday: 9,00 – 13,00

In case you arrive Friday after 13.00 p.m. or during the week-end you can book a place at the Youth hostel, located in via S. Orsola, 48/52 (near the railway station in Modena): tel./fax +39/059/234598 - e-mail : modena@ostellionline.org and Monday morning you can go for the check-in at the Residenza.

REGGIO EMILIA SITE

Erasmus students who attend Faculties in Reggio Emilia can stay at the University Residence “Mascagni”- Via Mascagni, 6.

The residence is placed in a quiet area, near the city centre.

The Residence has 8 flats – 16 beds - for the Erasmus students

ACCOMMODATION: each flat has kitchen, twin room, bathroom heating.

SERVICES; free wi-fi Internet access; parking places; supermarket at 100 metres; washing machine, bed linen changed each 15 days - <http://www.unimore.it/en/Studentservices/accommodation.html>

Prices – € 8,00 per day plus € 200,00 as deposit.

Payments – at the arrival: one month plus the deposit; the following months: bimonthly instalment payments in advance.

CREDIT CARDS ARE NOT ACCEPTED.

The “Residenza Mascagni” is closed from 01 August to 31 August.

Buses n. 1 (centre & Caserma Zucchi) n. 2 (San Lazzaro)

Information and allocation: Direzione Amministrativa, Viale Allegri, 9 – 42121 - Reggio Emilia

Tel.: +39 0522/523041-3042 – fax: +39 0522/523045

e-mail: foresteria.mascagni@unimore.it

Check-in

Monday – Thursday: 9 a.m. - 1 p.m. - 3 p.m. - 5 p.m.

Friday: 9 a.m. – 1 p.m.

*In case you arrive on Friday after 1 p.m. or during the week-end, please book a room at the Youth Hostel “Ghiara”, located in Via Guasco, 6- Reggio Emilia - **Tel/ fax:** +39 0522/452323 - **mobile phone:** +39 335/6931575 - **web site:** [Ostelli della Gioventù](http://www.ostelli.unimore.it)*

Italian Language Courses

Enrolment is compulsory for the students who want to attend the Italian Language Course.

You have to enrol online at the following link: http://www.cla.unimo.it/ns_itaform.php

Only the students who will pass successfully one of the following levels: B1, B2, C1 and C2 will obtain 4 ECTS credits.

More detailed information is available at the following link: http://www.cla.unimo.it/ns_itamain_enu.php

For information contact: Chiara Cagliaris (chiara.cagliaris@unimore.it; corsi.italiano@unimore.it).

Other language resources available at the Language Centre include:

- enrolment in the Tandem Language Study Programme which organises one-to-one language exchanges between Italian and foreign language students.

Registration at UNIMORE

Upon your arrival in Modena or in Reggio Emilia you should contact in two days the Students Mobility Office, where you will receive information about our University, the documents concerning the enrolment at the University and the useful information for your residence permit.

Students are required to inform the office about their address (if they do not live in the university residences) and their telephone number.

You will need your identity card or passport.

The Students Mobility Office is present both in Modena and in Reggio Emilia.

Erasmus students who attend Faculties in **Modena** have to go to the *Students Mobility Office* located in *Via Università 4 (ground floor – Students services)*.

Opening hours: on Tuesday and Thursday from 11,00 to 13.30.

You can also contact it by phone : +39 059 2056576 / 2056571 / 2056568 ;
by **fax** :+39 059 2056566; by **e-mail:** studentmobility@unimore.it .

Erasmus students who attend Faculties in *Reggio Emilia* have to go to *the Students Mobility Office* located in *Via Allegri, 15*.

Opening hours: on Tuesday from 11,00 to 13.30 and on Thursday only by previous appointment.

You can also contact it by phone: +39 0522 522422 /522029; **by fax** +39 0522 522199;
by **e-mail:** studentmobility@unimore.it .

At the end of the study period the Student Mobility Office provides Erasmus students and their home institution with a transcript of records. We inform you that the registration of the exams could happen after the departure of the students. In such a case the transcript of records will arrive later.

Residence permit

EU students

For a staying period within 3 months it's not necessary to possess a residence permit.

For a staying period **over 3 months** within 8 days of your arrival at the University Residences is necessary going to the City Hall of Modena / Reggio Emilia

Erasmus students who stay in **Modena** have to go to the **City Hall/Registry Office- Via Santi, 40 -**
Tel: +39 059-2032077 - Fax: +39 059-2033515.

Opening hours: from Monday to Friday : 8.30-12.00
Thursday: 14.00-18.00
Saturday: 8.30-12.00

Erasmus students who stay in **Reggio Emilia** have to go to the **Anagrafe Centrale -Via Toschi, 27**

Opening hours Monday, Tuesday, Wednesday, Friday: 8.30 – 12.30
Thursday: 10.00 – 12.30
Tuesday, Thursday: 15.00 – 17.00
Saturday: 8.30 – 12.00

To obtain the residence permit you need :

- passport or identity card;
- photocopy of EHIC (European Health Insurance Card) and the form E 106 (available by the Health Services of your country);
- **declaration from the home University - in English - that the student gained an Erasmus grant, reporting the monthly or total amount of it;**
- registration at University of Modena and Reggio Emilia (from the Students mobility office of the University of Modena and Reggio Emilia);
- “Dichiarazione di ospitalità” from the Responsible of the University Residence or photocopy of the “contratto di locazione” in case of private accommodation;
- substitute certification of the availability of financial resources (the form is available by the City Hall/Registry Office).

Non EU students

For a staying period **lesser than 3 months** the students declare their arrival to the frontier police.

For a staying period **over 3 months you need a residence permit**. Please report to the Students mobility office **within 2 days** of the arrival in Italy.

We will take an appointment for you to a trade union that will provide information and assist you on how to obtain the residence permit. Their service is **free of charge**. Before going to the trade union we will check your documents and we will give you the registration at the University.

The total fees to ask for the residence permit amount to 72,12 euros

Please, make sure you bring:

- a photocopy of your passport (also the blank pages);
- copy of the insurance policy valid for Italy for the entire period of validity of the permit of stay, which will cover you in case of illness and injury (*);
- photocopy of the study programme certified by the Italian Embassy/Consulate which issued the entry visa (presentation of the invitation letter we have sent you);
- registration at University of Modena and Reggio Emilia (from the Students mobility office of the University of Modena and Reggio Emilia);
- You will pick up the "dichiarazione di ospitalità" from the students' residence at your arrival, or photocopy of the “contratto di locazione” in case of private accommodation
- a stamp duty “*marca da bollo*” of 14,62 euros (it can be bought at the tobacconist’s).

(*) In case you do not have an insurance policy valid for Italy you can underwrite a health insurance policy that can be paid at any Post Office with a private insurance company. The most common is INA ASSITALIA, Via Curtatone 4/d, 00100 ROMA, phone no. 06 3611676 – 3613626; postal account no. 71270003 (costs: for 6 months 49,00 euros; for 12 months 98,00 euros). This insurance covers urgent hospitalization following a visit to the Emergency Room (*Pronto Soccorso*). Please note that private insurance from your country is not accepted by the Italian “*Questura*” unless you have an official paper from the Italian Embassy/Consulate in your country stating that your insurance coverage extends also to Italy;

Students' Restaurants

The student card delivered by the Students Mobility Office permits to eat at the students' restaurants paying a fixed price.

[Click here](#) for the list of students' restaurants, meals and prices in Modena [and here](#) for that in Reggio Emilia.

Transports – bus

Modena

Ticket office phone no.: 059-41671 or 800111101

University students will obtain discounts on the season ticket price showing their university student card plus passport or identity card.

They can go to the Bus station by ATCM (<http://www.atcm.mo.it>) - Via Bacchini, 1.

The amount of the first refill is equal to € 100,00 (only €50,00 will be paid by the student- €25,00 by the University and €25,00 by the ATCM).

The season ticket permits to take advantage of the Taxibus (during the night and on Sundays)- a bus stop is foreseen near the Residenza Costellazioni.

Students can use it also on the Aerbus to reach Bologna Airport.

Single ticket (valid 60 minutes) costs € 1,00 and it's buyable at the tobacconist's shops, bars, newspaper kiosks. If you buy it on the bus it costs €1.00 (valid 75 minutes).

Magnetic season ticket for a minimum of € 10,00 buyable at:

ATCM by motor coach station ticket office, Via Bacchini (near the Faculty of Economics).

Reggio Emilia

University students will obtain discounts on the season ticket price showing their university student card plus passport or identity card and one photo.

They can go to the Bus station by ACT (<http://www.actre.it>) - Viale Allegrì or at "Biglietteria Marconi" – Piazzale Marconi,1 by the Railway Station.

The cost of the season ticket is € 17,00 per month.

Single ticket (60 minutes) costs € 1 and it's buyable at the tobacconist's shops.

Students associations

In Modena there is the **ERASMUS STUDENT NETWORK** (www.esn.org). It is a non political and not-for-profit student organization present in all Europe. Its mission is to foster student mobility in Higher Education under the principle of *Students Helping Students*. It is made of **10.000 members** from **240 local sections** (of which in Italy) in **33 countries** working on a volunteer base in Higher Education Institutions, offering services to **150.000 students**.

Esn Modena was born with the goal of supporting Erasmus Incoming Students (but also all international students in general) and Modena Outgoing Students. Esn's objective has always been international mobility of students in order to foster cultural integration in Europe and all over the World, and Esn Modena's goal is make foreign students notice the qualities of the city and of its students, but also to convince more and more local students to experience life abroad. Esn Modena wants to help students to solve their first difficulties, as far as possible (arrival and accommodation) and sustain them during their experience (informative meetings about courses to attend and exams to do, cultural activities, and social events).

In case of necessity and for any doubt, Esn Modena is always available and easy to find.

Please contact them by e-mail - **Mail Address:** modena@esn.it - **Web Site:** www.esnmodena.eu .

You can contact them also on Facebook, searching "Esn Modena" group.

In Reggio Emilia there is **UNILIFE**. It is a non political and no-profit student organization born in ReggioEmilia.

As the name “Unilife” suggests, its mission is to take care of all the aspects related to university life in ReggioEmilia. Studying support and cultural activities, sport, entertainment, are just some of the activities our organization goes through every day.

They can help you during erasmus experience.

Website: www.uni-life.it

Phone: +39 329 9633795 (Riccardo) +39 339 1212245

e-mail: admin@uni-life.it

(Davide) +39 348 3695958 (Valerio)

Health care

European health insurance card is an international document which allows you to obtain medical treatment throughout Europe and can avoid you a lot of trouble. In order to satisfy the requisites of the health policy, please bring with you also an E 106 form (the equivalent form is available by the Health Services of your country).

Private health insurance policies are accepted as an alternative but they have to be translated in Italian. Non EU students need Private health insurance.

Libraries

<http://www.international.unimore.it/Reading.html>

Sport facilities

<http://www.international.unimore.it/Playing.html>

Useful information

Living expenses

<http://www.international.unimore.it/Expenses.html>

Bank account

As a foreign student you should open a “conto estero”.

To obtain a bancomat or a credit card you must have a certain sum of money deposited.

Opening hours of offices and shops

Banks: Monday to Friday: 8.30-1.30 / 15.00 – 16.15

Post Office: Monday to Saturday : 8.30 - 18.30

Shops: Monday to Saturday: 9.00 – 12.30 / 15.30 – 19.30 (Closed on Thursday afternoon).

Electricity

The voltage in Italy is 220 volts: an adapter may be necessary for electrical items brought from the home country.

Hospitals

MODENA

Policlinico - Largo del Pozzo, 71 – phone: 059 422 21 11 - www.policlinico.mo.it

Nuovo Ospedale Civile S. Agostino Estense - Via Giardini, 1355 – Baggiovara

phone: 059 3961111

<http://www.ausl.mo.it/flex/FixedPages/IT/CartaDeiServizi.php/L/IT/LUOGO/URP2909>

REGGIO EMILIA

Azienda Arcispedale S. Maria Nuova – Viale Risorgimento 80 – phone: 0522 296111

www.asmn.re.it

Useful numbers

Emergenze/ First Aid	118
Polizia/ Emergency	113
Carabinieri (Italian Police)	112
Taxi service (Modena)	059/374242
Taxi service (Reggio Emilia)	0522/452545

To reach Modena

By plane

The nearest airport is the “Guglielmo Marconi” airport in Bologna (web site: www.bologna-airport.it).

The airport is well linked to the Bologna central railway station by an Aerbus. The trip takes about 20 minutes and costs 5.00 Euro.

Information and timetable on the web site:

http://www.atc.bo.it/CMS_Software/XMLEngine.asp?p=0661684224&l=IT

Once at the station, trains to Modena are very frequent and the journey takes 20 minutes.

For further information on trains, visit this site: www.trenitalia.it

From the Bologna airport you can also catch the Aerbus to Modena. The journey takes 1 hour. Price: one way fare € 12.00.

Information and timetable on the web site: <http://www.atcm.mo.it/aerobus.asp>

The Aerbus reaches the Modena bus station where you can catch buses or taxis.

By car

Two motorways connect Modena to the rest of the country: The A22 (known as the Autostrada del Brennero) and the A1 (known as the Autostrada del Sole).

If you arrive from the north you should take “Modena Nord” exit.

The “Modena Sud” exit is better if you are coming from the south.

To reach Reggio Emilia

By plane

The nearest airport is the “Guglielmo Marconi” airport in Bologna (web site: www.bologna-airport.it).

The airport is well linked to the Bologna central railway station by an Airbus. The trip takes about 20 minutes and costs 5.00 Euro.

Information and timetable on the web site:
http://www.atc.bo.it/CMS_Software/XMLEngine.asp?p=0661684224&l=IT

Once at the station, trains to Reggio Emilia are very frequent and the journey takes 40 minutes.

For further information on trains, visit this site: www.trenitalia.it

By car

Two motorways connect Reggio Emilia to the rest of the country: The A22 (known as the Autostrada del Brennero) and the A1 (known as the Autostrada del Sole).

For further information please click here: <http://www.international.unimore.it/location.html>

Travelling around Northern Italy
<http://www.international.unimore.it/Touring.html>

www.unimore.it