

## Sponsoring of stays abroad in the first half of the year/summer semester 2025

The International Office of the Technical University of Applied Sciences Augsburg (THA) is sponsoring opportunities abroad during the first half of 2025 (i.e. 1 January 2025 to 31 July 2025), subject to third-party funding. The following opportunities will be funded: Studies abroad and internships with a maximum duration of 6 months, and international projects of up to 6 weeks. All stays abroad must take between 1 January 2025 to 31 July 2025. Funding can be approved for projects abroad that are a minimum duration of two weeks. Excursions organized by the Augsburg Technical University of Applied Science or other universities cannot be funded!

The stay abroad that is to be funded must be viewed by the THA as promoting the studies on the basis of the study regulations. The decisive factor here is the academic recognition of the work performed abroad.

1. The scholarships and travel cost allowances are financed from funds of the Bavarian State Ministry of Science and Art (BMWK)

The funding is based on the BMWK and comprises:

- A residency scholarship (*of €250 – €400 per month, depending on the country*) **and/or**
- A travel cost allowance (*a one-off allowance of €500 - €1,0000, depending on the country*)

### Who can apply?

All regularly registered students at the THA who are not receiving any funding for the same purpose or are not entitled to procure other funding (e.g. ERASMUS+ or other [DAAD programs](#)) can apply.

For international students, stays in their home country are not funded.

### Requirements for selection

Mobility support is granted based on technical competence and personal suitability. The selection is therefore based on the following criteria:

- Study achievements
- Intent and purpose of the planned stay for further course of studies
- Relevant language skills
- Need<sup>1</sup>

### Selection process

The selection process is carried out by an internal University selection committee with consideration of the funding criteria. The committee decides on the type and amount of the funding.

The applications are going to be scored with a point system, that includes both the academic performance (45%), the language skills (15%), as well as the sense of purpose of the planned stay in relation to the previous studies/ letter of motivation (30%) and the report (10%) are taken into account.

The final selection among the received applications can be made based on personal interviews. Personal interviews are omitted if it is clear that an individual is the most suitable candidate based on the written documents that have been submitted. Preference is given to stays abroad at partner institutes of the THA. A list is made of reserve candidates, who may be taken into consideration in the event of cancellations (e.g. withdrawals from the funding program at short notice or receipt of additional funds). The students are notified of the results by e-mail after the selection process (latest until 8 weeks after the application deadline).

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<sup>1</sup> In this context, need is considered to be present if an applicant's gross yearly income, including the possible funding, does not exceed €15,000. Maintenance payments from parents are counted as income. The income limit is increased by a further €8,000 for each dependent child of the applicant.

## Other obligations and funding conditions

Students who receive scholarships are obliged to arrange adequate insurance protection themselves.

The funding will only take effect after submission of a written acceptance confirmation from the host institute and the signed scholarship agreement. After the end of the period abroad, students who received scholarships are obliged to submit the [Letter of Confirmation](#) from the host institute confirming the duration of the study-related stay, a [report](#) and evidence of the achievements completed abroad (e.g. academic transcripts for study stays or an internship reference or confirmation).

## Application

Applications are submitted exclusively via the electronic scholarship management system (Stipsys). You simply need to create a Stipsys account under: <https://stipsys.uni-passau.de/public/index.xhtml>. You can then immediately apply for the advertised scholarships at the following link:

<https://stipsys.uni-passau.de/public/application.xhtml?PID=828>

To submit the application online, you need the following documents:

1. Printout of login to the mobility portal of the Technical Augsburg University of Applied Sciences
2. Resumé in table form
3. [Learning Agreement](#) and, if applicable, [confirmation of thesis assignment](#) or registration for practical semester or, in the case of voluntary internships, approval from the internship advisor; for projects abroad - confirmation of the type of project and the crediting of the work performed abroad (e.g. informally by e-mail from the supervisor)
4. Binding commitment of the employer or internship contract signed by both parties
5. Detailed reasoning behind the intention to study abroad (in German), including personal goals, value of the stay abroad for the further course of studies, reasons for selecting the university/company and motivation (letter of motivation)
6. Current grade sheet as evidence of academic performance
7. Evidence of language competence in the teaching language, e.g. [DAAD language certificate](#)
8. Reference from a university lecturer  
Please contact a university lecturer from your main field of study in good time in relation to the reference. Download the "[Gutachten](#)" (reference) form from this and forward it to the lecturer for this purpose. The lecturer must submit the filled out and signed reference by e-mail to the International Office by the application deadline
9. Binding acceptance from the host institute (can be submitted after the application deadline)
10. Current certificate of enrollment
11. [Declaration of consent](#) to participate in the application and selection process for scholarships to fund stays abroad, awarded by the Augsburg Technical University of Applied Sciences

Only documentation that is submitted on time and in full will be considered!

**Application deadline: 05 December 2024**

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Augsburg, 04. November 2024 International Office

**Funded by:**