

Student Exchange Program Fact Sheet Academic Year 2025/2026

University website	Dongguk University
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Contact Information	
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Application	
Nomination Deadline	Fall Semester : May 15 Spring Semester : November 15
Application Deadline	Fall Semester : May 30 Spring Semester : November 30
Application procedure	STEP1 : Send the nomination list by the designated e-mail STEP2 : Send the application documents by the designated e-mail STEP3 : The admission letter will be sent to partner universities
Language Requirements	The Certificate of Language Proficiency is not required.
GPA Requirement	3.0/4.5
Levels	Undergraduate or graduate students
Exchange Quota	Based on the agreement between the two institutions.
Required Documents	1. Application Form 2. Official Academic Transcript (in Korean or English) 3. Official Enrollment Certificate (in Korean or English) 4. Letter of Recommendation 5. A Copy of Passport 6. Certificate of Overseas Student Insurance (Must cover all periods of stay in Korea) 7. Head Photo (It should be in JPG file) ▪ The nomination list and all the required documents should be sent via e-mail (incoming2@dongguk.edu) from the International office by the due date. ▪ DU does not accept any applications individually but only accept through the International Office which the person in charge is from. ▪ Students can submit their Insurance certification after issuing a student visa. ▪ Hard copies are not required.

Academic Calendar	
Early Aug	Course Registration (Online)
Early Sep	Beginning of Semester (Fall 2025)
Mid-Dec	End of Semester
End of Feb	Winter Vacation
Early Feb	Course Registration (Online)
Early Mar	Beginning of Semester (Spring 2026)
Mid-Jun	End of Semester

*Subject to change

Academic Information	
Course Selection	◦ Check out the website below for more information. Dongguk University ◦ Undergraduate Exchange students can take major <i>except for 'College of Pharmacy', College of Future Convergence' and Department of Korean Music, Department of Theatre, Department of Sport Culture at College of Arts.</i> ◦ Graduate Exchange Students can only apply for 'Graduate Schools 研究生院'. ◦ Please be advised that all classes of 'Life science and Biotechnology College' are taught at 'Ilsan Campus' located in Gyeonggi Province. ◦ Since most of the graduate courses are delivered in Korean, graduate students who wish to participate in the exchange program can choose an undergraduate course in English. ◦ Students can choose courses such as taught in Korean, English, Chinese etc. within 18 credits per semester. (Graduate Students can choose up to 9 credits) ◦ Please refer to the course list on <i>Sheet 2 for Spring semester 2025</i>. ◦ DU provides courses for International students such as 'Foreign students only(国际学生专用)'. Most of the courses for 'Foreign students only' are related to Korean and Culture. ◦ Please make sure not to overlap the timetable if you choose both the regular class and the Korean language program. ◦ The information on course registration will be announced to students on time via e-
Course Load per Semester	Students can take at least one(1) course and up to 18 credits can be applied.

Grading System	- DU uses the 4.5 GPA-Point scale to evaluate students performance. - Grading is generally based upon midterms, final exams, attendance, reports (essays), and presentations. - Credits are given for grades above Do.	<table><tr><th>Grade</th><th>GPA</th></tr><tr><td>A+</td><td>4.5</td></tr><tr><td>A</td><td>4.0</td></tr><tr><td>B+</td><td>3.5</td></tr><tr><td>B</td><td>3.0</td></tr><tr><td>C+</td><td>2.5</td></tr><tr><td>C</td><td>2.0</td></tr><tr><td>D+</td><td>1.5</td></tr><tr><td>D</td><td>1.0</td></tr><tr><td>F</td><td>0</td></tr></table>	Grade	GPA	A+	4.5	A	4.0	B+	3.5	B	3.0	C+	2.5	C	2.0	D+	1.5	D	1.0	F	0
		Grade	GPA																			
		A+	4.5																			
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C+	2.5																					
C	2.0																					
D+	1.5																					
D	1.0																					
F	0																					
Transcript	Electronic Transcripts will be sent to students within a month after the end of the semester.																					
Buddy program	- DU will arrange a buddy to help the exchange student's campus life. The buddy info will be shared via e-mail later. - Please understand that all exchange students may not be assigned one-on-one buddy depending on the buddy application situation.																					
Visa Application	- DU process student visa (D-2-6) for exchange student. The certificate of admission (표준입학허가서) will be sent to the university directly after all the submitted documents have gone through well. Students Print it out and go to the Korean embassy to apply for a visa. - DU will send a hard copy by express courier to the program coordinator if it's - Before applying for a visa, Please visit the Korean embassy or consulate website to confirm all the required documents.																					
Airport Pick-up service	A pick-up service is not provided.																					

Korean Language Program		
Apply for Korean Language Program	Exchange Students also can take Korean Language Classes at the Institute of Korean Language. (한국어学堂). https://interlang.dongguk.edu/index_kr.php	
Program details	- Class time: 13:40~17:30(Level1) / 09:10~13:00(Level2~6) 10 weeks every quarter(Mon-Fri a week), 4 quarter in a year. - Level Test method: Online - Tuition Fee: KRW 1,225,000*/quarter (10weeks) *Discount applied amount. - Tuition payment method: Students take cash (KRW) to the bank or transfers it through ATM either * Payment information will be informed via email to student after the regular semester get started - The tuition fees has been applied with 30% discount for exchange students. - The Class schedules and Fees are subject to change.	
Transcript	This program is not a credit-bearing program. The official transcript from the international office is not provided.	

Accommodation Information		
Campus Dormitories	** DU does not guarantee to all students who wish to move into Campus dormitories due to the limited capacity of the dorm. Please bear in mind that the students who have not assigned the dormitory should be seek housing themselves during the exchange period at Dongguk. ** - The required documents(e.g. TB test certificate, MMR vaccine for measles, Insurance certificate) and dormitory types for moving in will be announced to students who are assigned. - Campus dormitories can only be applied for up to one semester including vacation, DU has two campus dormitories that could be assigned to exchange students. The assignment results will be announced in the middle of January(Spring term) or July(Fall term). - Chungmuro Residence Hall (충무학사) - Namsan Residence Hall (남산학사)	
	- Payment: Lump sum payment system - Fee: KRW 1,500,000~1,600,000/per semester (No additional utility bills) - Chungmu Residence Hall (Off-campus) 3~6 Person room, shared with bathroom/toilet, laundry rooms, kitchen, etc. http://dormcm.dongguk.edu/	
Room Type	Namsan Residence Hall (On-campus) Twin Bedroom, laundry rooms, bathroom/toilet, refrigerators, etc. No Kitchen https://dorm.dongguk.edu	
Living cost (Costs would depending on individual lifestyle)	- Living (meals, transportation, etc) : KRW 350,000~500,000/month - Housing(self prepared) : KRW 400,000~600,000/month	

Medical Information		
Required Insurance	① Exchange students are required to submit their Home country insurance as an application document for the exchange program. This should include Accidental Injury Medical Treatment Insurance and Hospitalization Medical Insurance upon their arrival. (It should cover all periods of stay in Korea) ② Also, all international Students (Including exchange students) staying in Korea are subject to a mandatory subscription to National Health Insurance(NHIS). Both are required - Once the residence card (외국인등록증) has been issued, The NHIS payment notice will be sent to each student's registered address directly. - Monthly payment for exchange student is around KRW 76,500. Details will be announced with the payment notice.	